Turf Grounds Person

<table>
<thead>
<tr>
<th>Title</th>
<th>Turf Grounds Person</th>
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<tbody>
<tr>
<td>Classification</td>
<td>SSO 4–5</td>
</tr>
<tr>
<td>Category</td>
<td>Category A</td>
</tr>
<tr>
<td>Value range</td>
<td>TBC Salary plus 9.5% superannuation</td>
</tr>
<tr>
<td>Employment status</td>
<td>Ongoing / Full-time</td>
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<tr>
<td>Date Reviewed</td>
<td>February 2016</td>
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The Turf Grounds Person is appointed by the Principal and is accountable to the Principal through the Curator, Facilities Manager and Business Manager.

The Turf Grounds Person is responsible for implementing the College philosophy and modelling and supporting the goals of the College Mission - Education, Spirituality, Community and Justice. The Turf Grounds Person supports the vision and goals of the College as a learning community and participates in ongoing professional development and learning. The Turf Grounds Person is an integral part of the College's operations.

This position is responsible for assisting in maintaining, developing and continuously improving the College's sporting grounds, turf pitches and other facilities of the College. The grounds need to provide a safe environment for staff and students and to be maintained to ensure compliance with relevant Occupational Health & Safety legislation. The position works collaboratively with all members of the college staff, external contractors and outside user groups.

**Responsibilities:**

**Maintenance**
- Establish, maintain and prepare high quality sports grounds and turf wickets
- Competent in using a wide variety of turf machinery in a safe manner
- Maintenance of all grassed/turfed areas and gardens inclusive but not limited to mowing, pruning, edging, irrigation, fertilising, chemical spraying, renovation and mulching
- Cleaning of path and road ways, gutters, pits, drains, around buildings and synthetic sport surfaces
- Line marking of sports grounds
- Assist in the management and maintenance to all grounds equipment and machinery

**Additional Requirements**
- Assist in the set-up of furniture in rooms/halls for school assemblies, functions and any other activities that may occur
- Assist with setting up of desks for exams as required
- Assist in movement of goods, equipment and furniture as required around the school
- Overtime work will be required most Saturdays throughout each school term
- Attend team meetings, staff meetings and briefings as required
- Perform other duties as required either by the Curator, Facilities Manager or other persons from the Leadership team

The duties outlined above may be subject to variation from time-to-time by the Curator, Facilities Manager, Business Manager or the Principal.

**Knowledge, Experience & Qualification**

**Essential**
- Trade qualification in Turf Management
- Sports ground and turf wicket experience
- A sensitive appreciation for the Catholic ethos of the College
- A current valid Working with Children’s Check and National Criminal History Check or willingness to apply for one
- Ability to work autonomously and as part of a team
- Be physically fit and able, some heavy lifting will be involved.
- Ability to identify and address areas of improvement

**Desirable**

- School experience highly regarded.
- Under taken or willing to undertake Farmers Chemical Users Course.
- An understanding of OH&S practices and procedures.
- Organisational, administrative and customer service skills.

**Hours and Annual Leave**

7.00am – 3.30pm Monday to Friday with one rostered day off per month. Weekend work at overtime rates in accordance with the Catholic Education Office’s Multi-Employers Agreement. Four weeks paid annual leave per year.

**General**

The position is employed in accordance with the terms and conditions of the Victorian Catholic Schools and Catholic Education Offices Multi-Employers Agreement.

The successful applicant will be required to undergo a Criminal Record Check and Working with Children Check.

The successful applicant would require a commitment to ongoing professional learning and hold relevant qualifications. The position requires the completion of an Annual Review Meeting.

All employees at Marcellin College are to follow College policies and procedures, including the Occupational Health and Safety Act 2004 and Equal Opportunity Act.

**Selection Criteria**

Applicants should be able to demonstrate:

**Essential**

- Trade qualification in Turf Management
- Sports ground and turf wicket experience
- A sensitive appreciation for the Catholic ethos of the College
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